



LOWER NAZARETH TOWNSHIP

BOARD OF SUPERVISORS

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Board of Supervisors

James S. Pennington, Supervisor
Martin J. Boucher, Supervisor
Stephen A. Brown, Supervisor
Nancy A. Teague, Supervisor
Amy L. Templeton, Supervisor

Lori A. Stauffer, Manager

RESOLUTION NO. LNT-06-26

A Resolution pertaining to Destruction of Municipal Records

WHEREAS, by virtue of Resolution #LNT-08-10, adopted March 10, 2010, the Lower Nazareth Township Board of Supervisors, Northampton County, Pennsylvania, declared its intent to follow the schedules and procedures for destruction of records as set forth in the municipal records manual approved on December 16, 2008; and


WHEREAS, in accordance with The Municipal Records Act of 1968 (Act 428), each individual act of destruction shall be approved by resolution of the governing body of the municipality;

NOW THEREFORE, BE IT RESOLVED that the Lower Nazareth Township Board of Supervisors of Northampton County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorize the destruction of the following public records:

- Local Services Tax (LST) – 2018 & prior
- PA Right to Know Record Requests 2023 & prior
- Bank Statements – 2018 & prior
- Escrow Accounts Closed – 2018 & prior
- Expenditures & Revenue – 2018 & prior
- Payroll Records – 2018 & prior

ADOPTED AND APPROVED this 5th day of January 2026, at a regular public meeting. Motion made by Stephen Brown and seconded by James Pennington The motion carried unanimously.

ATTEST:


Secretary/Treasurer

BOARD OF SUPERVISORS


Chairman